

CEWASTE project - Participant Information Sheet

You are invited to participate in the CEWASTE public consultation process and provide your feedback/comments on the first working draft of the document 'CEWASTE Requirements for Improving CRM Recycling from WEEE and Waste Batteries'. This Participant Information Sheet will provide you with information about the context and purpose of your contribution, as well as how the information you provide will be used and stored. If you participate in the CEWASTE public consultation process by providing your comments, it is implicit that you have read, and give your consent to, the data treatment procedures described in this document.

For information, this participant information sheet is only available in English, as is the case for all other communications in the CEWASTE project.

Context and purpose of your contribution

The CEWASTE project team invites stakeholders from different parts of the value chain to contribute to the consultation process with the aim of getting responses from those with a specific interest in the subject matter with a wide geographic spread so that opinion is received from informed participants across many countries. The information needed for the stakeholders to decide whether and how to participate in the consultation process are provided in the CEWASTE [Terms of Reference](#).

A [Feedback Form](#) is provided for the participants in which they are expected to enter their comments as well as their personal data. Once all possible questions relating to the comments have been clarified, the CEWASTE Project Team will compile the results and will prepare a summary table that will include all comments as well as information about how each comment has been addressed. This summary will be publicly available on the CEWASTE website and will be sent to all parties that submitted comments. Personal data will only be included in this table if permission has been granted by the participant, otherwise comments will be anonymous.

Data protection

Please note that any contact data a participant provides will be included in a database for the use of the project partners only for tasks related to the consultation process. It will be solely used for the purpose of contacting individuals in case clarifications are needed regarding their feedback or comments.

Only personal data that is relevant for the CEWASTE project public consultation process will be collected. No sensitive information will be collected. In line with the EU General Data Protection Regulation, you have the right to access information about the use of your personal data, as well as the right to rectify/amend, cancel or oppose the use of your personal data at any time during the period of research and storage of your data. To do so please contact: info@cewaste.eu. Your data will be kept for a maximum of 5 years after the project ends on 31 October 2020; will not be used for contact purposes after that date. The contact data collected will not be disclosed to companies or media without prior authorisation. The information is collected and stored on secure servers in a password protected file.

Informed Consent Form

By participating in the CEWASTE public consultation process you confirm that you:

1. have read this Participant Information Sheet and understand the nature and purpose of the project.
2. have had the opportunity to ask questions.
3. understand the purpose of the public consultation process and your involvement in it.
4. understand that whilst your comments will be published, you will not be identified and your personal data will remain confidential, unless you have given your prior consent to publish your personal data when you completed the Introduction sheet in the CEWASTE Feedback Form.
5. understand that data will be stored electronically in a password protected file on the project server with restricted access to the project members, to be deleted 5 years after the conclusion of the project, or to be deleted on request.
6. accept that all the communications that you will be receiving within the CEWASTE framework will be written in English.

Should you have any questions regarding the purpose and design of this public consultation process and/or your contribution, or if you decide to withdraw from receiving further communication about the project at a later stage, please contact: info@cewaste.eu

The CEWASTE Consortium

5 December 2019